

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Jeremy Kral, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, January 9, 2014

SOPHIE BEAUMONT BUILDING, BOARD ROOM A

111 NORTH JEFFERSON, GREEN BAY, WI 54311

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of December 12, 2013 Human Services Board Meeting.
4. Executive Director's Report.
5. Financial Report for Community Treatment Center and Community Programs.
6. *Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child/Abuse/Neglect Report.
 - d. Monthly Contract Update.
7. *Request for New Non-Continuous Vendor.
8. *Request for New Vendor Contract.
9. Other Matters.
10. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 13, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Bill Clancy, Susan Hyland, Craig Huxford, Helen Smits,
Paula Laundrie

Excused: JoAnn Grashberger, John Van Dyck

Also

Present: Jeremy Kral, Executive Director
Tim Schmitt, Finance Manager
Lori Weaver, Long Term Care Manager
Vicki Mulvey, Birth to Three Coordinator

1. Call Meeting to Order:

The meeting was called to order by Chair Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

ANDREWS/SMITS moved to approve the agenda.

The motion was passed unanimously.

3. Approve Minutes of November 14, 2013 Human Services Board Meeting:

Citizen Board member Andrews asked for a spelling error to be corrected under the financial report – for the word “budge” to be fixed to “budget”.

CLANCY/HYLAND moved to approve the minutes dated November 14, 2013.

The motion was passed unanimously.

4. Executive Director's Report

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Q: Chairman Lund asked how close we are to getting another APNP (Advanced Practice Nurse Prescriber).

A: Kral stated there are no current prospects but we are working to recruit. The flexibility of wages did help get one of the two available positions filled.

HUXFORD/LAUNDRIE moved to receive and place on file.

Motion was carried unanimously.

5. Birth to Three Update

Lori Weaver introduced herself and Vicki Mulvey, Birth to Three Coordinator. They presented a PowerPoint presentation (attached) on the Birth to Three program.

- Weaver noted that referrals are high in the months of August & September due to children going back to school and seeing other family members at holidays who may notice signs of delays.
- There has been a significant increase in 2013 in children found eligible based on the number of referrals

Q: Citizen Board Member Laundrie asked if physicians are the primary source of referrals.

A: Weaver stated that was accurate and another considerable referral source is daycares.

- We are rolling out PCATT (Primary Coach Approach to Teaming) in 2014. This approach will mirror the principles set forth from OSHA & the state.
- Mulvey stated that coaching is an adult learning style. This is not an expert model but more about joining and partnering with the family. The more parent responsiveness we can support, the more likely the behavior will continue when we are gone. The home visitor will develop a joint plan with the parent based on something real that the parents want to see changed or look different.
- In the past we used to evaluate where the child's shortfalls were and assign different professionals for each issue. This would open the door for several different messages. This new approach is a team effort with one primary contact for the family. All professionals will practice within their own domains but still work together.
- Weaver stated the primary coach approach includes geographic teams that connect with the same schools. Teams can share resources within and across teams.

Q: County Board Member Clancy asked if there is high evidence of multiple cases in a single family.

A: Weaver stated you could have an older sibling who went through the program and now the baby in the family is being evaluated. You could also have twins or triplets that need evaluation (due to premature birth).

Q: County Board Member Clancy asked in the situation with the older sibling, can you see changes in the child as a result of the program.

A: Mulvey said yes and coaching with the parents is the best approach since the coordinator assistance is short-lived. When a child gets closer to age 3, we help with the transition. Federally, we are part of the school system. Chairman Lund added that special education aides do know what children will be coming into their program so they are prepared. Weaver stated that the majority of the time, the Birth to Three Coordinator has been talking with the school months ahead of time. Mulvey added they have great relationships with the school districts and have worked hard to maintain that. Transition planning takes place 9 months before the child turns age 3.

Q: Citizen Board Member Laundrie asked how this relates to the Wisconsin Early Autism Project.

A: Mulvey stated that they tailored this approach to also work with autistic infants and toddlers as it has been evidence based for that age range. She added that the parents are required as we cannot be successful without them. It is important to engage with them.

Q: Citizen Board Member Smits asked if most of the parents are welcoming of the concept and having the coordinators come in for evaluation.

A: Mulvey stated that the Birth to Three program is voluntary and federally mandated. There can be a cost share based on family income but all different types of families are seen. Coaching is about engaging with the family and we need to work harder if we are not engaging with the parents.

CLANCY/SMITS moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report

Schmitt had submitted a written report with the board packet agenda.

LAUNDRIE/HYLAND moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, January 9, 2014
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

ANDREWS/HUXFORD moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:50 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

Brown County Human Services

Executive Director's Report to the Human Services Board

December 12, 2013

Members of the Board:

The CTC hospital redesign project is all but complete. The staff of the hospital have been trained on how to work in the Community Based Residential Facility (CBRF), the physical structure work is finished and the licenses should be secured by the end of the week. It is anticipated that clients will be accessing the facility next week. We will start out with limited capacity at first, a "soft opening" to allow us to test our programming and staffing models while ensuring quality of service and safety for all involved.

We have some exciting news on some key positions within the department. As you recall, Mary Johnson will be retiring in early January. This board saw fit to award her the inaugural Barbara Bauer Award. The person with the big shoes to fill will be Roberta Morchauser. Roberta comes to us with very relevant nursing experience and a very ambitious track record. She will begin January 6, 2014.

The Director of Community Programs position which was vacated in May when this writer changed roles will also be filled on January 6, 2014. Nancy Fennema comes to us with a wealth of administrative and direct practice experience. Her career has seen her in the role of Deputy Director of Rock County, CEO at Aspiro here in Green Bay, leading a case management agency serving people with developmental disabilities, and as a direct care therapist in Green Bay. We welcome her to our leadership team.

We have also filled one of our vacant APNP positions to provide diagnosis and pharmacological services to consumers with mental illness at the CTC. I am very pleased to announce that Pam Page will start with us on January 6, 2014 in that vital role.

Finally, Lori Weaver has accepted promotion to the position of Long Term Care manager, filling the position vacated due to internal transfer and we welcome Lori to the senior management team.

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read 'Jeremy Kral', with a large, stylized loop at the end.

Jeremy Kral
Executive Director

Brown County's
Birth to 3
 Early Intervention Program
 Program for families of children under 3 years of age with developmental delays or disabilities.




Eligibility for Birth to Three in Wisconsin

- Diagnosed condition which likely results in developmental delays
- Delay of 25% or more in at least one area of development
- Atypical development


2014 Proposed Addition for Federal Funding:

- "Birth to 3 waiver" program



Oversight

- Federal: Individuals with Disabilities Education Act (IDEA) Part C – Office of Special Education Programming (OSEP) created in 1986
- State: Department of Health Services (DHS 90)



Birth to 3 Program Guiding Principles

- Children's optimal development depends on their being viewed first as children and second as children with a problem or disability.
- Children's greatest resource is their family.
- Parents are partners in any activity that serves their children.
- Just as children are best supported within the context of family, the family is best supported within the context of the community.
- Professionals are most effective when they can work as a team member with parents and others.
- Collaboration is the best way to provide comprehensive services.
- Early intervention enhances the development of children.

- adopted by the Governor's appointed Interagency Coordinating Council in December, 1988

Services to Support a Family

Most commonly utilized services in B-3:

- Service Coordination
- Case Management
- Speech Therapy
- Occupational Therapy
- Special Instruction
- Physical Therapy
- Interpretation

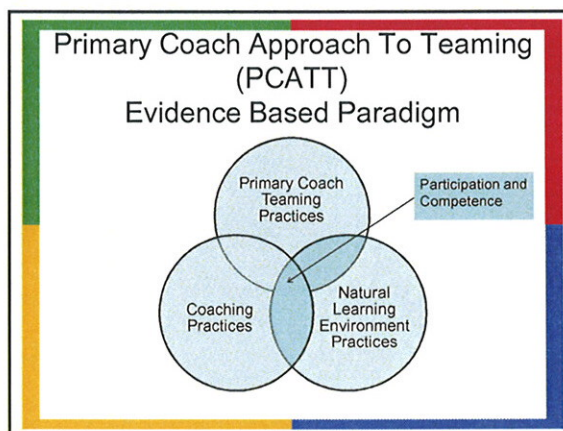
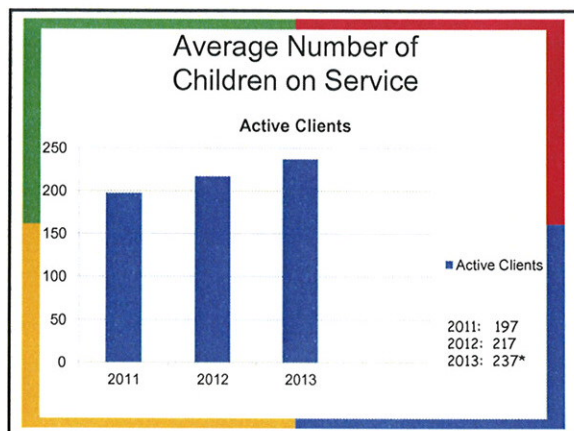
Other services available:

- Assistive technology
- Audiology
- Family Education and counseling
- Health services
- Nursing
- Nutrition
- Psychological services
- Social work
- Transportation
- Vision

Referrals

Month	2011	2012	2013	Monthly Total	Monthly Avg
January	61	67	89	217	72.33
February	49	57	78	184	62.33
March	71	60	63	194	64.66
April	52	58	82	192	64
May	62	49	58	169	56.33
June	87	65	45	197	65.66
July	57	59	58	174	58
August	79	55	72	206	68.66
September	66	70	76	212	70.66
October	66	99	62	227	75.66
November	54	62	48	164	54.66
December	40	44	*29	*113	*37.66
Year Total	744	745	*760		
Year Avg	62	62.083	*63.3		

* Partial Month Data - as of 12/12/2013



PCATT – Evidence Based Paradigm

- **Coaching Practices**
 - Joint plan
 - Action/Practice
 - Observation
 - Feedback
 - Reflective Questioning
- **Natural Learning Environments Practices**
 - Child interests and activities
 - Parent/caregiver responsiveness
 - Opportunities
- **Primary Coach Teaming Practices**
 - Primary coach to directly support the family/caregivers
 - Designated team of professionals to support the primary coach

Coaching

- Coaching is an evidence-based adult learning strategy used for interacting with parents and other care providers to recognize what they are already doing that works to support child learning and development as well as building upon existing or new ideas.
- Rather than telling the other person what he or she needs to do or doing something only to/with the child, individuals using coaching start with what the other person knows and is doing in order to develop and implement a joint plan that meets the needs and priorities of the person being supported through coaching.
- Coaching involves asking questions; jointly thinking about what works, does not work, and why; trying ideas with the child; modeling with the child for the parent; sharing information; and jointly planning next steps.
- A coaching interaction style is as "hands-on" as necessary, and also ensures that what the practitioner is doing and discussing with the parent is meaningful and functional within the context of everyday life and builds parent capacity to support child learning and development during all of the times when the practitioner is not present.

- Dathan Rush and MLisa Shelden

Natural Learning Environment Practices

- Natural learning environment practices include use of everyday activity settings, child interests, and parent/adult responsiveness to the child.
- Everyday activity settings are used as the sources of early learning because they provide frequent opportunities for child use of existing abilities and development of new skills.
- Child interests are used because children are more likely to focus on a person or activity longer if they are motivated and engaged, which in turn, provides more practice and learning opportunities.
- Parent responsiveness involves ensuring that parents know and understand what they do that supports their child's learning within and across activity settings.

- Dathan Rush and MLisa Shelden

Primary Coach Teaming Practices

- A primary coach approach to teaming ensures that parents receive consistent, unduplicated, timely, evidence-based, individualized, and comprehensive information and support.
- A primary coach approach to teaming also ensures that every family has access to a full team of practitioners that minimally includes an early childhood educator or special educator, occupational therapist, physical therapist, speech-language pathologist, and a designee responsible for service coordination.
- The primary coach is the team liaison who supports the parent in promoting the child's participation in everyday life routines and activities, which for all children naturally serves to foster skill acquisition across multiple developmental domains.
- As a primary coach needs the expertise of another team member, then that team member and the primary coach participate in a joint visit.
- Team communication and support occur through regular team meetings in which all team members participate.

- Dathan Rush and MLisa Shelden

Steps in Implementation of PCATT

2010

- ❖ April 1st – Institute Team (2 day training, 6 months practice)
- ❖ March – Multi-County/Tribal Consortium (training)
- ❖ August & November – All staff trainings
- ❖ November – All staff using coaching as the interaction style with families/caregivers

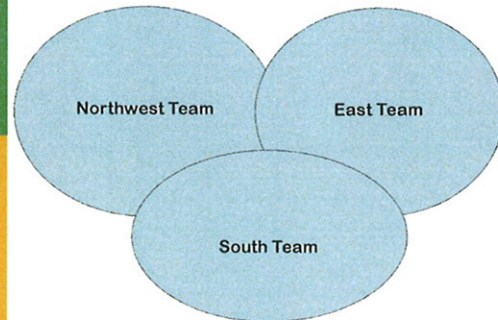
2011

- ❖ January 2nd – Institute Team (2 day training, 6 months practice)
- ❖ January & March – All staff trainings

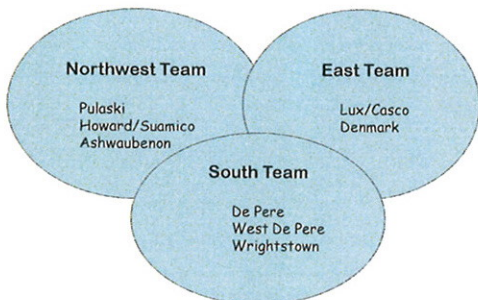
2013

- ❖ January – State identified moving to PCATT as a priority
- ❖ April – Brown County Birth to Three began intentional planning
- ❖ December – Two-day intensive PCATT training (all providers)

Geographical Teams



Geographical Teams by School District All Teams Share Green Bay Schools Region



Steps in Implementation of PCATT

2014

- ❖ January 1 – Full Implementation of PCATT
- ❖ Geographically Designated Teams
- ❖ Primary Coach Identified for Every Family
- ❖ Teams Sharing Their Expertise and Using Activities and Interests of the Family to Support and Expand the Child's Development and Participation
- ❖ Primary Coach Accessing Their Team for Joint Visits with the Family
- ❖ Weekly Team Meetings to Build the Capacity of All Team Members
- ❖ Teams Sharing Expertise and Experience to Support Other Teams

BROWN COUNTY HUMAN SERVICES

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Green Bay, WI 54305-3600



Phone (920) 448-6064 Fax (920) 448-6126

Tim Schmitt, Budget & Finance Manager

To: Human Services Board, Human Services Committee

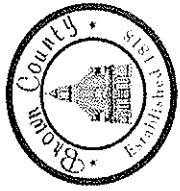
Date: January 1, 2014

Subject: November 2013 financial results for Community Programs and Community Treatment Center

Financial results are reported year to date thru November 30, 2013.

Community Program revenues are showing a favorable budget variance of \$868K primarily due to cash receipts recorded for services rendered. CP continues to control expenses and is showing a favorable budget variance of \$2.2 million for all expenses. \$1.7M of this favorable variance is due to lower wage and fringe benefit costs due to open positions and budgeting wages at a higher rate than actual. The transfer out line item has a \$624K favorable variance due to lower costs transferred to the CTC for the CBRF construction project.

The Community Treatment Center is experiencing a total unfavorable budget variance of \$1.053M. Revenues are lower than budget primarily due lower client admissions for both Brown County and out of county clients in the hospital and an unfavorable client payer mix in the nursing home. Expenses at the CTC show a favorable variance of \$753.9K due to lower than budgeted wages and fringes for personnel changes due to a lower hospital census.



Community Programs

Through 11/30/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year YTD	YTD Budget	YTD Variance
Fund 201 - CP										
REVENUE										
Property taxes	16,024,172.00	.00	1,335,347.67	.00	14,688,824.37	1,335,347.63	92	15,939,096.25	14,688,824	(0)
Intergovernmental	65,071,363.00	395,496.00	6,280,020.88	.00	60,544,611.15	4,922,247.85	92	55,962,491.85	60,011,287	(533,324)
Charges for sales and services	1,877,965.00	.00	241,307.89	.00	1,868,494.76	9,470.24	99	1,890,653.48	1,721,468	(147,027)
Intergovernmental charges for services	8,272,174.00	.00	1,172,526.46	.00	7,768,644.71	503,529.29	94	7,617,542.72	7,582,826	(185,819)
Miscellaneous revenue	16,000.00	1,000.00	536.38	.00	8,151.29	8,848.71	48	36,950.11	15,583	7,432
Rent	36,000.00	.00	3,000.00	.00	33,000.00	3,000.00	92	36,000.00	33,000	-
Contributions	.00	.00	3,900.00	.00	9,132.23	(9,132.23)	+++	21,900.23	-	(9,132)
Charges to county departments	.00	.00	.00	.00	.00	.00	+++	.00	-	-
Transfer in	29,100.00	5,394.00	2,425.00	.00	32,068.89	2,425.11	93	36,959.34	31,620	(449)
REVENUE TOTALS	\$91,326,774.00	\$401,890.00	\$9,039,064.28	\$0.00	\$84,952,927.40	\$6,775,736.60	93%	\$81,541,593.98	84,084,609	(868,319)
EXPENSE										
Personnel services	14,600,771.00	149,162.00	1,081,291.26	.00	12,389,856.55	2,360,076.45	84	11,888,764.33	13,520,772	(1,130,915)
Fringe benefits and taxes	5,955,066.00	114,015.00	317,102.02	.00	4,974,085.43	1,094,995.57	82	5,012,765.06	5,563,324	(589,239)
Employee costs	34,907.00	.00	653.59	.00	14,331.42	20,575.58	41	6,697.64	31,998	(17,667)
Operations and maintenance	1,428,494.00	55,130.00	115,795.52	4,316.04	1,217,485.42	261,822.54	82	1,177,376.33	1,359,989	(142,503)
Insurance costs	2,000.00	.00	.00	.00	1,000.00	1,000.00	50	2,000.00	1,833	(833)
Utilities	30,500.00	3,700.00	1,318.99	.00	25,299.38	8,900.62	74	15,058.50	31,350	(6,051)
Chargebacks	2,375,541.00	.00	178,962.27	.00	2,126,378.20	249,162.80	90	2,014,442.53	2,177,578	(51,201)
Purchased services	66,327,219.00	(15,246.00)	5,434,195.13	18,936.00	61,522,323.83	4,770,713.17	93	57,161,090.95	60,785,975	736,349
Contracted services	879,600.00	64,723.00	76,733.10	89,704.24	541,771.94	312,846.82	67	478,118.61	865,629	(323,857)
Medical expenses	400.00	.00	.00	.00	.00	400.00	0	.00	367	(367)
Judiciary Costs	85,000.00	.00	4,620.33	.00	60,459.19	24,540.81	71	115,387.50	77,917	(17,457)
Other	.00	.00	.00	.00	.00	.00	+++	.00	-	-
Outlay	58,125.00	.00	.00	.00	16,531.50	41,593.50	28	41,743.00	53,281	(36,750)
Transfer out	1,405,042.00	250,737.00	13,294.41	.00	892,836.12	762,942.88	54	166,275.62	1,517,797	(624,961)
EXPENSE TOTALS	\$93,182,665.00	\$622,221.00	\$7,223,966.62	\$112,956.28	\$83,782,358.98	\$9,909,570.74	89%	\$78,077,720.07	85,987,812	(2,205,453)
Fund 201 - CP Totals										
REVENUE TOTALS	91,326,774.00	401,890.00	9,039,064.28	.00	84,952,927.40	6,775,736.60	93	81,541,593.98	84,084,609	(868,319)
EXPENSE TOTALS	93,182,665.00	622,221.00	7,223,966.62	112,956.28	83,782,358.98	9,909,570.74	89	78,077,720.07	85,987,812	(2,205,453)
Fund 201 - CP Totals	(\$1,855,891.00)	(\$220,331.00)	\$1,815,097.66	(\$112,956.28)	\$1,170,568.42	(\$3,133,834.14)		\$3,463,873.91	(1,903,204)	(3,073,772)



CTC operating results

Through 11/30/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification

Fund 630 - CTC

REVENUE

Property taxes	3,236,508.00	.00	3,236,508.00	269,709.00	2,966,799.00	269,709.00	92	2,692,247.25	2,966,799	-
Intergovernmental	558,700.00	.00	558,700.00	110,770.83	613,020.83	(54,320.83)	110	582,967.00	512,142	(100,879)
Fines and forfeitures	.00	.00	.00	.00	.00	.00	+++	.00	.00	.00
Charges for sales and services	6,921,830.00	.00	6,921,830.00	217,910.42	3,893,367.97	3,028,462.03	56	4,923,242.75	6,345,011	2,451,643
Intergovernmental charges for services	2,736,370.00	.00	2,736,370.00	246,598.15	2,841,868.68	(115,498.68)	104	3,480,033.84	2,499,173	(342,696)
Miscellaneous revenue	5,500.00	.00	5,500.00	66.00	1,612.69	3,887.31	29	8,612.17	5,042	3,429
Rent	165,330.00	.00	165,330.00	13,333.00	151,997.00	13,333.00	92	147,413.34	151,553	(445)
Contributions	3,300.00	.00	3,300.00	170.00	1,175.00	2,125.00	36	1,630.00	3,025	1,850
Charges to county departments	363,700.00	.00	363,700.00	130,485.87	537,808.96	(174,108.96)	148	323,732.81	333,392	(204,417)
Capital contributions	.00	.00	.00	.00	15,246.00	.00	100	49,805.00	13,976	(1,271)
Transfer in	.00	.00	230.00	.00	230.00	.00	100	17,772.00	211	(19)
REVENUE TOTALS	\$13,981,238.00	\$15,476.00	\$13,996,714.00	\$989,043.27	\$11,023,126.13	\$2,973,587.87	79%	\$12,227,456.16	12,830,321	1,807,195

EXPENSE

Cost of sales	6,700.00	.00	6,700.00	376.05	4,571.87	2,128.13	68	4,884.82	6,142	(1,570)
Personnel services	7,297,010.00	230.00	7,297,240.00	683,816.68	6,304,804.97	992,435.03	86	6,346,846.27	6,689,137	(384,332)
Fringe benefits and taxes	2,701,074.00	.00	2,701,074.00	202,558.33	2,223,392.60	477,681.40	82	2,260,568.45	2,475,985	(252,592)
Employee costs	5,850.00	.00	5,850.00	360.00	5,611.13	238.87	96	1,882.14	5,363	249
Operations and maintenance	571,569.00	.00	571,569.00	34,427.83	494,348.83	77,220.17	86	430,546.87	523,938	(29,589)
Insurance costs	161,192.00	.00	161,192.00	13,204.00	145,445.00	15,747.00	90	146,195.88	147,759	(2,314)
Utilities	7,000.00	.00	7,000.00	798.76	8,214.75	(1,214.75)	117	8,138.93	6,417	1,798
Chargebacks	2,233,040.00	.00	2,233,040.00	180,075.06	1,942,614.78	290,425.22	87	1,985,066.80	2,046,953	(104,339)
Contracted services	596,060.00	.00	596,060.00	48,992.40	596,049.93	10.07	100	714,130.94	546,388	49,662
Medical expenses	332,750.00	.00	332,750.00	40,969.95	291,219.14	41,530.86	88	269,359.05	305,021	(13,802)
Other	.00	.00	.00	.00	.00	.00	+++	.00	.00	.00
Debt retirement	180.00	.00	180.00	9.01	157.28	22.72	87	352.69	165	(8)
Depreciation	735,660.00	.00	735,660.00	59,708.92	657,641.92	78,018.08	89	564,606.59	674,365	(16,713)
Outlay	.00	.00	.00	.00	(418.00)	418.00	+++	(693.75)	.00	(418)
Transfer out	68,813.00	.00	68,813.00	5,083.53	63,079.18	5,733.82	92	63,314.89	63,079	1
EXPENSE TOTALS	\$14,716,898.00	\$230.00	\$14,717,128.00	\$1,270,380.52	\$12,736,733.38	\$1,980,394.62	87%	\$12,795,200.57	13,490,701	(753,967)

Fund 630 - CTC Totals

REVENUE TOTALS	13,981,238.00	15,476.00	13,996,714.00	989,043.27	11,023,126.13	2,973,587.87	79	12,227,456.16	12,830,321	1,807,195
EXPENSE TOTALS	14,716,898.00	230.00	14,717,128.00	1,270,380.52	12,736,733.38	1,980,394.62	87	12,795,200.57	13,490,701	(753,967)
Fund 630 - CTC Totals	(\$735,660.00)	\$15,246.00	(\$720,414.00)	(\$281,337.25)	(\$1,713,607.25)	\$993,193.25		(\$567,744.41)	26,321,022	1,053,228

Brown County Human Services

Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2013	\$ 4,920,095	\$ 1,100,000	\$ 210,618	\$ 6,230,713
transfer	\$ 1,100,000	\$ (1,100,000)		\$ -
	<u>\$ 6,020,095</u>	<u>\$ -</u>	<u>\$ 210,618</u>	<u>\$ 6,230,713</u>

*Note: Fund balance does not represent cash on hand
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

Fund Balance Reserves Detail (rounded to nearest \$100K)	
HS Committee motion	\$ 115,000.00
Reserve for prepaid	\$ 210,618.00
Transfer to EMR	\$ 316,890.00
transfer for phase III EMR	\$ 53,630.00
Develop interfaces for Phase III of EMR	\$ 441,711.00
CTC Renovation	\$ 500,000.00
Family Care Conversion	\$ 1,000,000
Post Family Care Reserve	\$ 1,300,000
LTC Unit - existing high cost clients	\$ 600,000
Adult Behavioral Health Unit-existing high cost clients	\$ 500,000
Agency wide high cost clients - Contingency	\$ 1,000,000
Total	<u>\$ 6,037,849.00</u>

Brown County Human Services

Community Treatment Center Net Asset report

Enterprise Fund: Funds used to account for services provided on a total or partial cost recovery basis to parties outside the government
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

Balance as of 1/1/2013

Unrestricted	Invest in Capital	Total
\$ 2,420,020	\$ 19,245,125	\$ 21,665,145
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
\$ 2,420,020	\$ 19,245,125	\$ 21,665,145

*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER STATISTICS 2013**

		Year to Date	Year to Date
ADMISSIONS		2013	2012
Voluntary - Mental Illness	3	224	79
Voluntary - Alcohol	0	0	30
Voluntary - AODA/Drug	0	0	6
Police Protective Custody - Alcohol	0	0	336
Commitment - Alcohol	0	0	2
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	1
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	64
Emergency Detention - Mental Illness	52	785	812
Court Order Prelim. - Mental Illness	0	5	6
Court Order Prelim. - Alcohol	0	0	7
Court Order for Final Hearing	0	3	4
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	74	148
Court Order Prelim. - Drug	0	2	3
Other	0	1	0
TOTAL	61	1094	1498

		Year to Date	Year to Date
AVERAGE DAILY CENSUS	December	2013	2012
Nicolet Psychiatric Center	10	13	16
TOTAL	10	13	16

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	307	4829	6009
TOTAL	307	4829	6009

BED OCCUPANCY			
Nicolet Psychiatric Center	62%	46%	44%
TOTAL	62%	46%	44%

DISCHARGES			
Nicolet Psychiatric Center	62	1087	1372
TOTAL	62	1087	1372

ADMISSIONS			
Nicolet Psychiatric Center	61	1094	1498
TOTAL	61	1094	1498

DISCHARGE DAYS			
Nicolet Psychiatric Center	300	4821	6104
TOTAL	300	4821	6104

ADMISSIONS BY COUNTY			
Brown	39	718	952
Door	1	32	46
Kewaunee	2	29	44
Oconto	3	54	75
Marinette	2	38	64
Shawano	3	45	47
Waupaca	0	6	11
Menominee	1	17	15
Outagamie	1	29	43
Manitowoc	7	98	154
Winnebago	0	2	4
Other	2	26	43
TOTAL	61	1094	1498

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	5	4	4
TOTAL	5	4	4

AVERAGE LENGTH OF STAY			
BY COUNTY			
Brown	5	4	4
Door	4	4	5
Kewaunee	9	5	5
Oconto	3	4	6
Marinette	3	4	5
Shawano	7	4	3
Waupaca	0	3	5
Menominee	1	6	3
Outagamie	0	4	2
Manitowoc	5	6	5
Winnebago	0	8	1
Other	2	4	3
TOTAL	5	4	4

NEW ADMISSIONS			
Nicolet Psychiatric Center	34	507	612
TOTAL	34	507	612

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	2	117	253
TOTAL	2	117	253

In/Outs	Current	YTD	2012
	2	27	114

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY CHILD/ADOLESCENT ADMISSIONS
MONTH ENDING: DECEMBER 2013

VOLUNTARY ADMISSIONS	9
INVOLUNTARY ADMISSIONS	14
VOLUNTARY INPATIENT DAYS	33
INVOLUNTARY INPATIENT DAYS	57
VOLUNTARY AVG. LENGTH OF STAY	3.67
INVOLUNTARY AV. LENTH OF STAY	4.09

Report of Child Abuse/Neglect by Month

Month	2012	2013	% Increase
January	391	422	7.9%
February	409	333	-18.58%
March	408	396	-2.94%
April	427	476	11.5%
May	525	477	-9.14%
June	320	322	.6%
July	309	296	-4.2%
August	344	315	-8.43%
September	420	425	1.19%
October	462	446	-3.46%
November	385	400	3.89%
December	283		

Reports Investigated by Month

Month	2012	2013	% Increase
January	125	133	6.4%
February	123	115	-6.5%
March	146	127	-13.01%
April	156	162	3.8%
May	187	143	-2.35%
June	125	127	1.5%
July	119	112	-5.8%
August	144	109	-24.3%
September	162	147	-9.26%
October	151	144	-4.64%
November	139	154	10.79%
December	95		

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
ADAMS AFH	11/26/12	12/6/12	\$98,929						\$98,929
ADAMS, R AFH	9 Jul 7/18/1	7/24/13	\$6,176						\$6,176
ADULT CARE LIVING OF NE WI	12/6/12	1/2/13	\$227,902						\$227,902
ADRC	12/12/12	1/16/13	\$60,466						\$60,466
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/13/12	1/3/13	\$10,000	\$10,000					\$20,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	5/9/13	6/3/13	\$25,000	\$0					\$25,000
AMERICAN FOUNDATION OF COUNSELING SERVICES	12/3/12	1/10/13	\$17,654						\$17,654
ANDERSON RECEIVING HOME	12/3/12	12/6/12	\$28,281						\$28,281
ANGELS ON ARCADIAN	12/6/12	12/13/12	\$1,211,198						\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	12/6/12	1/31/13	\$266,069						\$266,069
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/3/12	1/14/13	\$150,518						\$150,518
APPLIED BEHAVIOR ANALYSTS LLC	1/2/13	1/31/13	\$300,000	\$0					\$300,000
ARNOLD RECEIVING HOME	12/3/12	12/19/12	\$50,059						\$50,059
ARTISAN ASSISTED LIVING	2/14/13	2/27/13	\$290,710						\$290,710
ARTS AFH	11/26/12	12/21/12	\$29,244						\$29,244
ASPIRO INC	12/12/12	12/17/12	\$3,701,781						\$3,701,781
BELLIN PSYCHIATRIC CENTER	12/13/12	4/3/13	\$10,000						\$10,000
BERGER AFH	11/26/12	1/28/13	\$56,991	\$0	\$0	\$0	\$0	\$0	\$56,991
BETHESDA	12/14/12	1/2/13	\$18,818						\$18,818
BIRCH CREEK	12/12/12	1/7/13	\$439,934						\$439,934
BISHOPS COURT	12/12/12	12/17/12	\$489,742						\$489,742
BOLL ADULT CARE CONCEPTS	12/14/12	1/7/13	\$684,518						\$684,518
BOURASSA AFH	11/26/12	12/6/12	\$18,698						\$18,698
BORNEMANN NURSING HOME	12/6/12	12/21/12	\$106,272						\$106,272
BROTOLOC HEALTH CARE SYSTEMS	12/14/12	1/10/13	\$820,210						\$820,210
BRUNETTE AFH	11/26/12	12/12/12	\$55,212	\$0					\$55,212
BRUSS SUPPORTIVE COMMUNITY LIVING	1/2/13	1/14/13	\$270,686						\$270,686
BUSSE AFH	11/26/12	12/13/12	\$66,444						\$66,444
CAPELLE AFH	11/26/12	12/6/12	\$56,532						\$56,532
CARE FOR ALL AGES	12/6/12	12/17/12	\$85,846	\$0					\$85,846
CARRINGTON MANOR ASSISTED LIVING	1/2/13	1/7/13	\$14,861						\$14,861
CATHOLIC CHARITIES	12/12/12	1/10/13	\$171,606						\$171,606
CENTERPIECE LLC	12/13/12	1/2/13	\$10,000	\$0	\$0	\$60,000			\$70,000
CENTURY RIDGE OF GREEN BAY, INC.	12/6/12	12/17/12	\$329,054						\$329,054
CEREBRAL PALSY INC.	1/24/13	1/25/13	\$1,783,666						\$1,783,666
CHILDRENS SERVICE SOCIETY	12/3/12	1/7/13	\$54,444						\$54,444
CHRISTENSEN AFH	11/26/12	12/3/12	\$72,036						\$72,036
CLARITY CARE INC	12/19/12	1/14/13	\$2,183,611	\$0	\$0				\$2,183,611
CLEARVIEW BRAIN INJURY CENTER	1/9/13	3/25/13	\$75,000						\$75,000

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
COMFORT KEEPERS INC	12/13/12	1/10/13	\$684,869						\$684,869
COMPASS DEVELOPMENT	1/16/13	1/28/13	\$1,543,063	\$0					\$1,543,063
COMPASS DEVELOPMENT SHC INC	8/12/13	8/20/13	\$230,000	\$0					\$230,000
CONLEY AFH	11/26/12	1/7/13	\$35,757						\$35,757
CONNECTIONS LLC	9/16/13	9/23/13	\$10,000						\$10,000
CROSSING THE BRIDGES	12/13/12	1/10/13	\$10,000	\$0					\$10,000
CURO CARE LLC	12/19/12	1/2/13	\$333,871	\$40,000					\$373,871
DARNELL RECEIVING HOME	12/3/12	1/9/13	\$28,281						\$28,281
DEATHERAGE-VELEKE AFH	11/26/12	1/7/13	\$14,642	\$1,850					\$16,492
DEBAERE AFH	11/26/12	12/10/12	\$68,100						\$68,100
DEER PATH ASSISTED LIVING INC	4/24/13	5/6/13	\$96,300						\$96,300
DEER PATH ESTATES, INC.	1/7/13	1/16/13	\$128,407						\$128,407
DORN AFH	11/26/12	1/24/13	\$40,642	\$1,356					\$41,998
DUDLEY AFH	to jill 3/4/13	3/18/13	\$10,580						\$10,580
DUNGARVIN WISCONSIN LLC	12/12/12	1/9/13	\$686,930						\$686,930
DYNAMIC FAMILY SOLUTIONS	12/13/12	2/20/13	\$48,060	\$0					\$48,060
EAST SHORE INDUSTRIES	12/14/12	1/7/13	\$58,824						\$58,824
ELSNER AFH	11/26/12	12/6/12	\$13,460	\$500					\$13,960
ENCOMPASS CHILD CARE	12/13/12	1/9/13	\$124,250						\$124,250
ENGBERG AFH	11/26/12	12/3/12	\$39,216						\$39,216
ETHAN HOUSE	12/3/12	12/10/12	\$142,462						\$142,462
FAMILY SERVICE OF NORTHEAST WI, INC.	11/24/13	2/4/13	\$1,921,691	\$21,122					\$1,942,813
FAMILY TRAINING PROGRAM	12/13/12	12/19/12	\$252,084						\$252,084
FENLON AFH	11/26/12	11/29/12	\$42,657						\$42,657
G & I OCHS INC.	1/2/13	1/7/13	\$1,906,847	\$0	\$0				\$1,906,847
GAUGER AFH	11/26/12	12/6/12	\$32,148						\$32,148
GJT LLC	12/14/12	12/19/12	\$30,000						\$30,000
GOLDEN HOUSE	12/13/12	1/9/13	\$63,086						\$63,086
GOLTZ J. AFH	11/26/12	1/2/13	\$23,472						\$23,472
GONZALEZ AFH	11/26/12	1/17/13	\$76,966						\$76,966
GOODWILL INDUSTRIES	1/7/13	1/16/13	\$98,825						\$98,825
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	1/2/13	1/9/13	\$75,000	\$0	\$0				\$75,000
GRACYALNY, SUE	12/12/12	1/9/13	\$70,000						\$70,000
GREEN BAY TRANSIT COMMISSION	2/13/13		\$217,406						\$217,406
GREEN VALLEY ENTERPRISES INC	12/14/12	1/10/13	\$50,000						\$50,000
GRONSETH AFH	11/26/12	12/6/12	\$43,848						\$43,848
HARMONY LIVING CENTERS LLC	12/12/12	2/7/13	\$107,042						\$107,042
HEAD AFH	12/3/12	12/6/12	\$77,582	\$2,060	\$0	\$0	\$0		\$79,642
HELPING HANDS CAREGIVERS	1/2/13	2/13/13	\$341,088						\$341,088

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
HIETPAS AFH	11/26/12	12/3/12	\$24,104						\$24,104
HOEFT AFH	11/26/12	12/10/12	\$38,582						\$38,582
HOME INSTEAD SENIOR CARE	1/9/13	1/16/13	\$322,226						\$322,226
HOMES FOR INDEPENDENT LIVING	12/19/12	1/24/13	\$5,175,173	\$0					\$5,175,173
IMPROVED LIVING SERVICES	12/19/12	1/2/13	\$746,970	\$0					\$746,970
INFINITY CARE INC	12/12/12	12/19/12	\$383,290	\$0	\$0				\$383,290
INNOVATIVE COUNSELING(AUTISM)	12/12/12	2/4/13	\$50,000	\$0					\$50,000
INNOVATIVE SERVICES	1/2/13	1/14/13	\$13,847,375	\$0	\$0	\$0	\$0	\$37,536	\$13,884,911
INTERIM HEALTHCARE STAFFING	12/12/12	2/20/13	\$26,014						\$26,014
J & DEE INC.	12/19/12	1/3/13	\$1,488,473						\$1,488,473
JASMER AFH	10/23/13	1/11/13	\$3,180						\$3,180
KAKUK AFH	11/26/12	1/7/13	\$62,753						\$62,753
KALISHEK AFH	11/26/12	1/2/13	\$48,692						\$48,692
KCC FISCAL AGENT SERVICES	12/13/12	1/3/13	\$4,211,227	\$0	\$0				\$4,211,227
KCC SERVICES INC	12/13/12	1/3/13	\$5,000						\$5,000
KINDRED HEARTS	12/12/12	1/2/13	\$535,378	\$0					\$535,378
KLAPPER AFH	11/26/12	12/13/12	\$23,760						\$23,760
KLARKOWSKI AFH	12/6/12	1/23/13	\$22,044	\$5,500					\$27,544
KLECZKA-VOGEL AFH	11/26/12	12/3/12	\$77,376						\$77,376
KLEIN, DR. (AUTISM)	12/12/12	12/17/12	\$275,000	\$0	\$0				\$275,000
KUNZ AFH	11/29/12	12/3/12	\$66,124	\$0					\$66,124
KUSKE AFH	11/26/12	12/6/12	\$25,692	\$14,371					\$40,063
LAD LAKE	5/8/13	6/27/13	\$100,000						\$100,000
LAKEWOOD ASSISTED LIVING	11/9/12	10/2/13	\$25,000						\$25,000
LAMERS BUS LINES, INC.	12/13/12	1/2/13	\$740,681						\$740,681
LANCASTER GARDENS	12/12/12	1/7/13	\$100,000						\$100,000
LAURENT AFH	11/29/12	12/6/12	\$49,464						\$49,464
LEVY AFH	11/26/12	11/29/12	\$18,096						\$18,096
LISKA, JOANN	12/13/12	1/7/13	\$16,000						\$16,000
LUTHERAN SOCIAL SERVICES	12/19/12	2/20/13	\$866,849	\$0					\$866,849
LUTHERAN SOCIAL SERVICES-HOMME	12/3/12	2/20/13	\$91,330						\$91,330
LYONS, KATHLEEN	3/6/13	3/18/13	\$45,000						\$45,000
MACHT VILLAGE PROGRAMS INC (ENDING 5/21/13)	12/12/12	1/2/13	\$80,000						\$80,000
MACHT VILLAGE PROGRAMS INC (STARTING 5/21/13)	5/24/13	5/24/13	\$275,000						\$275,000
MACHT VILLAGE PROGRAMS INC (STARTING 9/13/13)	9/18/13	9/30/13	\$275,000						\$275,000
MALINSKI AFH	12/3/12	12/6/12	\$36,898						\$36,898
MALONE AFH	12/3/12	12/6/12	\$25,656						\$25,656
MARLA VIST MANOR ASSISTED LIVING	12/12/12	1/7/13	\$118,997						\$118,997
MARTIN AFH	11/26/12	11/29/12	\$18,621						\$18,621

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
MATTHEWS SENIOR LIVING	3/20/13	3/28/13	\$72,000						\$72,000
MCCORMICK MEMORIAL HOME	12/12/12	1/3/13	\$96,490						\$96,490
MELOHN AFH	11/26/12	12/3/12	\$38,592						\$38,592
MILQUETTE AFH	11/26/12	12/3/12	\$21,528						\$21,528
MOMMAERTS RECEIVING HOME	12/3/12	12/13/12	\$28,281						\$28,281
MORRINE RIDGE LLC	9/23/13	10/21/13	\$120,000						\$120,000
MOSSFLOWER HARBOUR	3/28/13	4/10/13	\$32,000	\$0					\$32,000
MYSTIC ACRES LLC	12/19/12	1/7/13	\$146,501						\$146,501
MYSTIC CREEK LLC	12/19/12	1/7/13	\$103,728						\$103,728
MYSTIC MEADOWS LLC	12/19/12	1/7/13	\$143,839						\$143,839
NEMETZ AFH	11/26/12	12/3/12	\$53,456	\$2,000					\$55,456
NEW COMMUNITY SHELTER INC	12/13/12	1/9/13	\$40,000						\$40,000
NEW CURATIVE REHABILITATION	12/19/12	1/9/13	\$1,209,461						\$1,209,461
NEW VISIONS TREATMENT HOMES OF WI, INC	12/3/12	1/10/13	\$39,163						\$39,163
NEW VIEW INDUSTRIES	1/7/13	2/11/13	\$69,624						\$69,624
NORTHWEST PASSAGE	12/6/12	1/14/13	\$83,976						\$83,976
OPTIONS LAB INC	12/13/12	1/7/13	\$5,000						\$5,000
OPTIONS TREATMENT	12/19/12	1/2/13	\$367,183						\$367,183
ORLICH AFH	12/19/12	1/7/13	\$94,966						\$94,966
OSTAPYUK AFH	11/29/12	12/7/12	\$45,072						\$45,072
PANTZLAFF AFH	11/29/12	1/7/13	\$71,928						\$71,928
PARAGON INDUSTRIES	12/19/12	2/4/13	\$813,804						\$813,804
PARENT TEAM	12/13/12	1/7/13	\$78,240	\$70,000					\$148,240
PARENTEAU AFH	11/26/12	12/3/12	\$41,964						\$41,964
PARMENTIER AFH	11/26/12	12/19/12	\$80,900	\$1,200	\$0				\$82,100
PATIENT PINES	12/12/12	12/21/12	\$60,000	\$0					\$60,000
PHOENIX BEHAVIORAL HEALTH SERVICES	9/25/13	10/21/13	\$10,000						\$10,000
PNUMA HEALTH CARE	1/2/13	1/7/13	\$294,394						\$294,394
PRODUCTIVE LIVING SYSTEMS	12/19/12	2/13/13	\$783,427						\$783,427
RAVENWOOD BEHAVIORAL HEALTH	1/15/13	2/20/13	\$100,982						\$100,982
REBEKAH HAVEN	1/2/13	1/10/13	\$89,323	\$0					\$89,323
REHAB RESOURCES	12/12/12	1/2/13	\$89,040						\$89,040
REM-WISCONSIN II, INC.	12/19/12	2/6/13	\$1,732,848						\$1,732,848
RENNES ASSISTED LIVING CORP	10/23/13	1/14/13	\$20,000						\$20,000
RESCARE WISCONSIN INC	12/12/12	2/11/13	\$20,539						\$20,539
ST. VINCENT HOSPITAL	12/19/12	1/10/13	\$172,342	\$0					\$172,342
SALDANA AFH	11/26/12	1/7/13	\$17,617						\$17,617
SCHAUMBERG, LAURIE	1/22/13	2/12/13	\$15,000						\$15,000
SCHULTZ AFH	11/26/12	1/16/13	\$104,220						\$104,220

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
SELTZER AFH	11/26/12	1/2/13	\$23,076						\$23,076
SKORCZEWSKI AFH	11/26/12	12/2/12	\$18,660						\$18,660
SLAGHT AFH	11/26/12	12/17/12	\$46,676						\$46,676
SMET AFH	11/26/12	1/17/13	\$52,481						\$52,481
SOUTHERN HOME CARE SERVICES	12/12/12	2/11/13	\$57,365	\$10,000					\$67,365
STARR/DINGER AFH	9 Jul 11/28/12	12/10/12	\$43,812						\$43,812
STEVENS AFH	11/26/12	12/3/12	\$18,621						\$18,621
TALBOT AFH	11/26/12	12/3/12	\$23,778						\$23,778
TANZI AFH	11/29/12	12/10/12	\$84,442						\$84,442
TIPLER AFH	11/29/12	12/3/12	\$61,080						\$61,080
TREMPEALEAU CO HEALTH CARE	1/7/13	1/17/13	\$758,935	\$0					\$758,935
VALLEY PACKAGING INC.	2/11/13	2/20/13	\$15,466						\$15,466
VANILANEN RECEIVING HOME	8/12/12	8/22/13	\$9,427						\$9,427
VERBONCOUER AFH	11/26/12	1/2/13	\$69,934	\$0					\$69,934
VILLA HOPE	3/6/13	3/13/13	\$1,373,370	\$94,000					\$1,467,370
WARREN, JOHN MD	1/9/13	1/16/13	\$113,000						\$113,000
WAUSAUKEE ENTERPRISES	12/12/12	1/7/13	\$26,489						\$26,489
WEBER RECEIVING HOME	12/3/12	12/10/12	\$28,281						\$28,281
WEYENBERG AFH	11/26/12	12/6/12	\$21,036						\$21,036
WILLOWCREEK AFH	1/24/13	1/28/13	\$479,419						\$479,419
WILLOWGLEN ACADEMY	12/6/12	1/2/13	\$9,528						\$9,528
WISCONSIN EARLY AUTISM PROJECT	12/12/12	12/21/12	\$500,000	\$0	\$0				\$500,000
YU AFH	11/26/12	1/3/13	\$16,786						\$16,786
ZAMBON AFH	11/26/12	12/3/12	\$20,592	\$1,000					\$21,592
ZIELKE, JON AFH	11/26/12	1/10/13	\$32,802						\$32,802
ZIESMER AFH	11/26/12	12/3/12	\$77,580						\$77,580
TOTAL			\$65,856,713	\$274,959	\$0	\$60,000	\$0	\$37,536	\$66,229,208
2013 Contracts Sent:	183								
2013 Contracts Returned:	182								

Brown County Human Services

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: December 17, 2013

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Travelodge of Green Bay	Services	1-8-13	2-20-13
Detrie Construction Inc.	Rent/Services	1-22-13	3-20-13
Northern Guardianship & Financial Inc.	Guardianship Services	1-24-13	3-20-13
BRING IT! Errands & Delivery	Supportive Home Care	1-24-13	3-20-13
Treu, Jennifer	Respite	1-24-13	3-20-13
Compass Counseling Wausau	Counseling	1-29-13	3-20-13
J.K. Flooring, LLC	Services	1-30-13	3-20-13
Advocates for Independent Living II, LLC	Services	2-5-13	3-20-13
Miller, Sandra K	Respite	2-7-13	3-20-13
Gussert, Christine	Volunteer Guardian	2-21-13	4-17-13
Davis, Donica	Volunteer Guardian	2-21-13	4-17-13
Grant, Mary Ann	Mileage	3-6-13	4-17-13
Kallas, Kim	Respite	3-6-13	4-17-13
Total Care Enterprises LLC	Snow Removal	3-6-13	4-17-13
Danen, Barbara	Rent	3-8-13	4-17-13
Turf Pro	Snow Removal	3-13-13	4-17-13
Dalbec, Mary	Daycare	3-18-13	4-17-13
Medicoping LLC	Supportive Home Care	3-18-13	4-17-13
Professional Services Group, Inc	Services	4-4-13	5-15-13
Pendleton, Elizabeth	Respite	4-4-13	5-15-13
Easy Communications dba Slavic Languages Group	Translation	4-10-13	5-15-13
Catalano, Sandra	Respite	4-12-13	5-15-13
Nellis, Eric	Respite	4-22-13	6-19-13
DeLeon, Oscar	Mileage	5-2-13	6-19-13
Coppens, Mike	Rent	5-2-13	6-19-13
Amedisys Home Health	Supportive Home Care	5-2-13	6-19-13
Midwest Dental	Dental Care	5-6-13	6-19-13
Woodside Lutheran Home & Woodside Manors	Rent	5-10-13	6-19-13

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Weinfurter, Denise	Rent	5/23/13	7-17-13
Pamperin, Annette	Respite	5/29/13	7-17-13
Northwest Transportation Specialists	Transportation	6/7/13	7-17-13
Childers, Jacob	Mileage	6/7/13	7-17-13
Virtues, Anne	Respite	6/10/13	7-17-13
Portage County Sheriff's Dept.	Juvenile Detention	6/11/13	7-17-13
ManorCare Health Systems	Rent	6/13/13	7-17-13
Pine Crest Village LLC	RCAC	6/14/13	7-17-13
Pank Chiropractic	Chiropractic care	6/19/13	9-18-13
Arms of Angels Transport	Transportation	6/21/13	9-18-13
Buss, Julie	Respite	7/9/13	9-18-13
All About Kids	Daycare	7/11/13	9-18-13
Bialozynski, Arlene	Respite	7/18/13	9-18-13
Smith, Jennifer	Respite	7/18/13	9-18-13
Videos for Tomorrow	Video Services	7/19/13	9-18-13
Drivers 2B LLC	Drivers Ed Classes	7/24/13	9-18-13
CW Solutions	ES Training	8/6/13	9-18-13
Michel, Mark	Rent	8/20/13	10-18-13
Rock, Amy	Respite	8/20/13	10-18-13
Little Rock Fence	Construction Services	9/6/13	10-18-13
Potthast O & M Services LLC	Training	9/6/13	10-18-13
Carpenter Ear & Hearing SC	Professional Services	9/6/13	10-18-13
Rehab Arices, LLC	Services	9/10/13	10-18-13
Young, Jamie	Respite	9/24/13	11-20-13
Echo Ridge Dental Clinic	Services	10/15/13	
APRIA Healthcare	Equipment	10/17/13	
Communication Pathways LLC	Autism Services	10/21/13	
Bauer, Shannon	Respite	11/7/13	
Aspen Dental	Services	11/21/13	
Creative Consultants, Inc.	CLTS Services	11/21/13	
Cole, Barbara	Mileage	12/3/13	

Brown County Human Services

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: December 17, 2013

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Dudley Adult Family Home	Adult Family Home	\$10,580	2-28-13	4-17-13
Mossflower Harbour	CBRF	\$31,500	3-19-13	5-15-13
Age Well Centre for Life Enrichment	RCAC	25,000	5-2-13	6-19-13
Lad Lake Inc.	Child Care Institution	\$100,000	5-3-13	6-19-13
Adams, R. Adult Family Home	Adult Family Home	\$6,175	7-1-13	8-21-13
Compass Development SHC	SHC Services	\$230,000	7-24-13	9-18-13
Phoenix Behavioral Health Services, LLC	Autism Services	\$5,000	8-6-13	9-18-13
VanLanen Receiving Home	Receiving Home	\$9,427	8-6-13	10-18-13
Moraine Ridge LLC	RCAC	\$120,000	9-3-13	10-18-13
Lakewood Assisted Living	CBRF	\$25,000	9-20-13	11-20-13
Rennes Asstd Living Corp	RCC	\$25,000	9-26-13	11-20-13